

IUPUI GRIEVANCE TIMELINE			
Stage	Your Time Limit to Appeal	Person Who Hears the Appeal	Respondent's Time Limit to Answer
1	10 working days <i>(From the knowledge of the incident causing grievance)</i>	Immediate Supervisor	*5 Working Days
2	*5 Working Days	Dean or Director of Department	*5 Working Days
3	*5 Working Days	Director of Employee Relations or Employee Relations Consultant	10 Working Days
3.5	10 Working Days <i>(Access limited to SM employees only)</i>	Committee Review	30 Calendar Days for committee to convene
4	10 Working Days	Faculty Member, Hearing Panel, or Arbitrator	15 Working Days <i>(If possible)</i>

\*Denotes service maintenance employees have 10 days