**CURRENT TITLE:** Speech-Language Pathologist

**REPORTS TO:** Manager/Principal Investigator or Coordinator of Clinical Speech-Language Pathology

**DEPARTMENT/CAMPUS:** Otolaryngology/IUPUI

**SUMMARY:** Perform complete diagnostic assessments, as well as, provide therapy services to those individuals self-referred, or referred by physicians, educational or healthcare professionals, or other agencies.

**DUTIES AND RESPONSIBILITIES:**
- Conduct a thorough review of medical records and interview of patient and/or family to obtain a detailed and accurate history.
- Administer standardized speech-language tests per protocol, with accurate interpretation of results, formulation of impressions, and rationalization for recommendations.
- Adapt standardized tools or utilizes informal or non-standardized measures, as appropriate, given the child or adults’ physical, cultural, cognitive-linguistic, or psychosocial limitations.
- Establish a plan of care based upon evaluation results with goals that are reasonable, attainable, and measurable. Monitors and evaluates success of treatment techniques, documents patient progress, and alters plan as needed.
- Provide education, training, and support to patient(s) and/or family(s) to maximize understanding of communication strengths/weaknesses and participation in treatment process.
- Demonstrate the knowledge domain and the clinical/professional skills to provide quality care appropriate to the developmental and physical capabilities of the patients served.
- Demonstrates the knowledge domain relative to developmental patterns and changes that occur over the life span.
- Complete evaluation reports, progress summaries, treatment notes, and discharge summaries in a timely manner and within departmental standards. Ensure all paperwork is completed prior to treatment, including, physician referrals and prior approvals as required.
- Accurately tracks and records time spent with patients and complies with billing procedures.
- Assist in the orientation/education of new personnel, volunteers, students, and physicians. Provide didactic and clinical instruction to volunteers, students, externs, residents, and attending physicians.
- Serve as a mentor for students completing practicum or externship experiences.
- Keep abreast of current treatment philosophies and methodologies in speech-language pathology.
- Participate in on-going learning and continuing education opportunities. Contribute to professional education by presenting information at local, state, regional, and national professional meetings and seminars.
Participate in team meetings to ensure communication, integration, and coordination of treatment goals with other healthcare and education professionals involved in the patient’s care.

Participate in continual program development and performance improvement activities as directed by the Coordinator of Speech-Language Pathology Services or the director/Principal Investigator of Research Programs.

Participate in departmental research or investigational activities when appropriate. Complete documentation requirements per research protocol.

Contribute to the research outcomes regarding disorders and the efficacy of clinical interventions. Analyze and verify the integrity of the data.

Provide feedback and/or contribute to manuscript preparation and manuscript review when appropriate.

Provide in-service training to philanthropic organizations, educational systems, healthcare professionals, and patients and/or their families regarding the status of ongoing research studies within the department.

Perform other related duties in incidental to the work described herein.

QUALIFICATIONS: Master’s degree in Speech-Language Pathology plus at least one year Speech-Language Pathologist experience. ASHA certification and Indiana State licensure also required, or Doctorate in Speech-Language Pathology, ASHA certification and Indiana State Licensure.